

GWCA MISSION STATEMENT:

To maintain the hamlet character of Glen Williams by engaging and communicating with its residents and other stakeholders.

GWCA Board Meeting Minutes

Mar. 15/23 @ 7:00 PM at Claudia's house 17 Tweedle St.

In attendance: Claudia Russell, Joan Griffin, Anthea Hoare, Derek Remes, Aimee Cichocki, Larissa Howe

1. Motion to Accept and Approve Agenda, moved by Anthea.
2. Motion to Accept and Approve meeting minutes of Jan. 18/23 moved by Derek.

3. Committee updates

Parks & Trails: GWCA worked with the Town of Halton Hills Parks Dept. to have all the rusted debris in the old Davidson homestead foundation on the edge of the Glen Park removed. Final work will be completed as soon as the ground thaws.

Development:

Committee of Adjustment (COA): GWCA submitted a letter of concern to the COA for the March 1st session responding to a variance request by Eden Oak for a property in the Chase Development at the top of Credit St. Copy of GWCA submission can be found on the GWCA website.

Megan/McMaster St. development (Eden Oak developer) Ontario Land Tribunal (OLT) hearing Feb. 23/23: The GWCA continued to work with Eden Oak, Town staff and Legal Counsels to come to agreement on submitted issues lists. In the OLT hearing Feb. 23/23 all parties indicated an agreement was reached. The proposed settlement, now before the Tribunal for approval includes an extensive list of conditions of approval. Agreement was reached for a 6.0-metre-wide Hamlet buffer (Block 35) dedicated to the Town, together with a minimum rear yard setback of 10 metres along the north property line. To see the full list of Conditions for Draft Approval see the Memorandum of OLT Decision on the GWCA website or email the GWCA.

102 Confederation St. development (GWE developer) Ontario Land Tribunal Case Management Conference (CMC) hearing Mar. 13/23: The GWCA participated in the Mar. 13/23 CMC wherein the developer requested the Tribunal set a hearing date. Town Legal Counsel pushed back suggesting the Town is still reviewing the developers recently submitted revised application. Requires Town to hire an engineering expert. As a result, issues lists and procedural order for any hearing can not yet be finalized. Town Legal Counsel requested another CMC hearing. Tribunal agreed. Next CMC is scheduled for May 24/23. The GWCA will continue to meet with the Town and the developer in the hopes of coming to agreement on submitted issues lists prior to the next CMC.

Beautification:

GWCA's request for funding through the Town of Halton Hills Community Partnerships Grant of \$2,500 for Shelagh Law Parkette improvement projects was denied. GWCA will need to fundraise in order to complete the proposed projects. This Parkette is seeing more use and is the only spot where residents can sit and enjoy the vista of the Credit River.

Town will not make any improvements to the Park, look after garden beds or water. These efforts will need to be taken on by community volunteers.

4. **AGM Wrap Up:** Reflection discussion – what worked well, what could we do differently next AGM.
 - Feedback received suggests members felt AGM was brief, well run, organized.
 - Some residents who attended were not on member list, however knew they registered previously. Same situation experienced with some residents that requested zoom invites.
 - There were 19 bounce backs with the email invitations.
 - Board urged to request friends and family to register as members if they have not yet.
 - AGM Minutes ready to be posted on website.
 - Decision made to post financial statements on website moving forward.
 - Next AGM date in February tbd.

Action: Need to connect with 19 members with invalid email addresses to get correct addresses.

5. **2022 Year End Reflection:** Discussion - what do we need to do more, better or differently moving forward into the 2023 year to be more effective as a board and have the most impact for the community?
 - In addition to the newsletter, are there ways to elevate our profile?
 - April open house is an opportunity; like Canada Day that is for the General Public
 - find ways to encourage new residents to engage
 - strategically reach out to members directly via email in addition to the newsletter
 - Door to door campaign talking to residents about the GWCA
 - Strategize on ways to deal with perception that GWCA is “ political”
 - Continue to create distinction from Town Hall Board.
 - Create have GWCA members validate Annual Plans, Create and share Annual Report, use consistent messaging from our value proposition, continue to plan initiatives and focus work efforts across the spectrum of things that are important to residents.
 - Connect to with other groups including a BIA , businesses, Churches, Bruce Trail
 - Encourage more volunteer help for the current board
6. **2023 Annual Plans** - discussion
 - GWCA meeting with all town depts to understand their 2023 plans so that we can be more proactive with our planning and also ensure the Glen is being considered in Town planned projects.
 - Town Climate Change Coordinator indicating a grant opportunity will be available for 2024. GWCA will continue to follow.
 - Discussions with Trees for Halton Hills suggests grant funding could be available for tree planting in the fall of 2023 and if not in 2024. GWCA will continue discussions.
 - Discussions with CVC seeking opportunities for funding for tree planting and or partnership to support planting if GWCA raises funds. Discussions to continue.

- Discussion with Town Tourism Coordinator. A new Halton Hills Tourism information board can be provided for Shelagh Law Parkette Kiosk at no cost.

Action: Continue discussions with Town Dept. staff to see where we can best partner for 2023 Glen focused projects and what actions required to seek grant funding for 2023 or 2024 projects.

7. **Spring Open Meeting April 30th St. Albans:** Discussion to finalize details.

- All elected officials confirmed to attend.
- Format of meeting must be interactive, fun, engaging for residents.
- Key segments to include interactive session with elected officials, share 2023 Resident Survey – What’s Important to You results, GWCA 2023 draft Annual Plan for residents to provide final feedback/validate, fun engaging activities with prizes, Silent Auction and mingle with refreshments.
- Survey results to date continue to be aligned with GWCA 5 key areas of focus in 2022 Annual Plan. Comments provided to date include:
 - Town upkeep of the cenotaph parkette
 - Sewer connections for above Megan McMaster
 - Broken down retaining wall at Shelah Law
 - Bicycle lanes/traffic
 - Lighting of the mailboxes

Action: Further discussion required to finalize meeting details and confirm silent auction donations. Board urged to use their networks to get silent auction donations.

8. **Other / New Business**

Earth Day Community Clean Up: GWCA willing to organize Earth Day Community Clean up on April 22nd if Town Hall Board not taking it on this year. Use Gazebo at Glen Park as hub, seek donations for hot chocolate, donuts.

Action: Anthea will talk to the Town Hall Board to confirm if GWCA can proceed.

Board Communications: Discussion suggesting internal board communications could benefit from subject line codes to help board members more easily identify GWCA emails that require immediate attention and response, those that require a response however are not immediate and those that are information only and can be read at a later date. Board agreed. Requested no more than 3 codes.

Action: Joan and Claudia to propose codes.

GWCA Shared Document Space: Discussion about creating Google Docs shared space/access for Board. Store all GWCA key documents in shared space so any Board member can access at any time. Board in agreement.

Action: Joan to create, upload all key GWCA documents and provide access for board members.

9. **Adjournment:** at 9:40 p.m.