

GWCA MISSION STATEMENT:

*To maintain the hamlet character of Glen Williams by
engaging and communicating with its residents and other stakeholders.*

**GWCA Board Meeting Minutes
August 23/23 @ 7:00 PM**

In attendance: Claudia Russell, Joan Griffin, Anthea Hoare, Derek Remes

Regrets: Larissa Howe, Jenny Humphreys

1. Welcome

- Motion to Accept and Approve Agenda. Anthea and Derek moved. Carried.
- Motion to Accept and Approve meeting minutes of June 21/23. Derek and Anthea moved. Carried.

2. Connecting with Community Partners – Update & discussion

- Joan & Claudia met with Glen Williams Town Hall President Krystin Micalizzi to share information and update the Town Hall Board on projects.
- Krystin offered the GWCA a booth at the Christmas Market to be held on Main St. on December 3rd. It can be used as a possible fundraiser and various ideas for fundraising were discussed, e.g. a 50/50 draw, raffle a gift basket, approach Sheridan, The Copper Kettle etc. It offers an opportunity to share info on the GWCA and sign-up new members.

ACTION – Claudia will message Krystin.

3. 2023 Annual Plan

- Discussion focused on planning for a Fall Open House. Ideas included a possible “open house” format with a particular focus on Development, traffic and parks and trails.
- Could invite the Mayor, Ward 2 Councillors, Regional Councillor and Town staff where appropriate.
- Venues to be explored include Town Hall or St Albans.
- Possible donors of snacks: - Kits Kitchen; Coast Café.

4. **Committee Updates**

Parks & Trails:

- Sandy Gillians is still working on the planting plan for the Parkette including timelines, plants etc.
- CVC came and liked the proposed plan. They made some suggestions including asking the Town for 2 trees.
- The hill has been sprayed for bindweed – this may be repeated in the fall.
- Chantale Garneau with Birds for Halton has offered help with trees and shrubs.
- CVC will bring trees for the Ball Park in the spring.

ACTION - Joan to contact the Town of Halton Hills re young trees by river that are being strangled by invasives.

Development:

- Re 102 Confederation Development. Joan requested Town share all documentation related to Developer's latest submission. Joan & Don Robinson currently reviewing.

ACTION – set up meeting with Town to discuss and reinforce alignment to GWSP.

- Need a volunteer who is willing to dive into Developer application for Bishop's Court Phase 2 and begin to create GWCA issues list relative to alignment to GWSP.

ACTION – Ask Fernanda Amaral to assist in finding a volunteer.

5. **Board Business**

- Board member Profile: A draft outline of a profile for future board members was discussed - overall agreement that it was a good outline and can be shared with possible new board members.
- Code Of Conduct: Agreement that this document must be signed by every member at the start of every year, following the Annual General Meeting.
Motion to accept the Code of Conduct document and the requirement that future board members sign it; Anthea and Derek moved. Carried.
- Vacant positions: Joan and Claudia met with Ken Paige, who has accepted an invitation to sit on the board;
Motion to accept Ken Paige as a new board member: Anthea and Derek moved. Carried.

ACTION - Joan will complete Key Operating Procedures Handbook and circulate it to current board members prior to the next meeting.

6. Banking

- Motion to Remove signing authority of the former Board of Director members, Don Robinson and Matt Kindbom, from the Hamlet of Glen Williams Resident Association from the TD Canada Trust bank account 5222549 Moved by Derek, Seconded by Anthea; Carried.
- Motion to add Joan Griffin, Officer and President of the Hamlet of Glen Williams Resident Association, as a signatory to the TD Canada Trust bank account 5222549. Moved by Derek, Seconded by Anthea; Carried.

7. **Other Business** – There being no other business, the meeting was adjourned

Next Meeting: Wednesday October 20th, 2023