

GWCA MISSION STATEMENT:

*To maintain the hamlet character of Glen Williams by
engaging and communicating with its residents and other stakeholders.*

GWCA Board Meeting Minutes

Feb 15/23, 2023 @ 7:00 PM via Zoom

In attendance: Claudia Russell, Derek Remes, Joan Griffin, Larissa Howe, Jenny Humphreys

1) Welcome

- Motion to Accept and Approve Agenda, moved by Derek and Jenny.
- Motion to Accept and Approve meeting minutes of Jan 18/23 with changes, moved by Joan and Derek.

2) AGM

Review of final agenda

- One notification has gone out to the community and there will be another shared this week.
- One resident asked for zoom via email and Facebook post. Claudia and Joan discussed how to do this. Melissa Theirren offered to host Zoom with her computer connected to internet across the street. A Microphone will be available so that everything can be heard.

Actions:

- A board member must sit with Melissa to ensure the votes are visible online – TBD.
- The Zoom option will need to be added to the press release and since only members will be able to view the meeting and will need to register. The link and the forms will be provided via email to registered members.

Provide Feedback on draft Annual Report

- Claudia said that no comments had been received on the report and members in attendance did not have any to add. The Report will be finalized on the weekend and available for the meeting.

Provide feedback on Resident Survey

- Joan said that every member on the list has been invited.
- Since the AGM meeting agenda will be short, Joan felt strongly that we need to ask residents what is important to them via the survey. There is also a need to create annual plans and a scorecard in order to be a not-for-profit (our letters of patent).
- The survey is concise and basically asks if the areas the GWCA is focussing on are still the top priorities and if we working on the right things to represent the community.
- The Board discussed what would be done with the information and decided on the following:
 - Results will be brought back to the Spring meeting
 - To ensure we get everyone's voice, surveys will be available at the AGM and online for those who missed the meeting

Tasks were finalized for the meeting

- Board members will be there at 5:30 p.m. to set up
 - Set up/take down - Derek
 - Manage Zoom with Melissa Theirren – Aimee tentatively
 - AGM Minutes – Larissa will check on format with Kate
 - Hospitality – Anthea will do wine; Jenny will assist
- Membership check in and new member registration –Derek and Kate
 - This an important task and is part of New government requirements

Order of agenda and new business

- Currently the by-laws say that no new business can be raised on the floor at the AGM. Kate has changed the by-law to allow for this but until this is approved, the meeting must operate under the old By-laws.
- There no item on the agenda giving time for questions, so the Board will need to be able to answer questions as we go along.
 - Board members decided that we will entertain questions as they come up.

- This meeting is about meeting formal AGM requirements. April 16th is more of an engagement opportunity.

3) Committee Lead Updates

Beautification Committee

Jenny updated on the Park signs. Joan and Jenny have been corresponding with Town about signage in the parks, in particular Shelagh Law Parkette. Joan was able to find a grant program that may assist with costs for many of the beautification initiatives that are ongoing and has filled the application out. Part of this grant process is to look at other grant programs and Joan has looked into this and found no others available.

There is a need to build the case to create a gathering space, Hamlet character, sense of community, active transportation goals.

Jenny and Joan have been working with the Town on Historical signage, however they have said that there is already a small historical plaque in Shelagh Law Parkette.

Jenny has proposed interpretive signs along the path on the Shelagh Law parkette.

- The cost of 4 signs is expensive, so 1 sign is being asked for and the grant will need to cover this.
- The Town approved of the idea but would not pay. One of the Town vendors must be used, would need to approve and the Town would not maintain.

Joan said that there is also a cement slab for a picnic table, and the Town said that these cost \$1500 each. The town may have already put a bench on the slab, however more picnic tables may be needed.

There is also a need to maintain the gardens in the parkette.

- Joan is emailing Chris Sargeant about the Credit Valley Trail and the Indigenous initiatives. A picnic garden is part of these initiatives and we may be able to leverage this for a garden. Currently Chris waters the flowers at the base of the main sign, but does not maintain.
- Many other parks in Georgetown have flowers and signage which may have been dedicated through the surrounding developments.

There is also a community board/pavilion at the middle entrance to path with a sign and paths, however the map is faded. The Town built the sign but does not maintain it. The Town reported that the Tourism group is already doing a sign in front of the Beaumont Mill. Joan is arguing that the Shelagh parkette is the gateway and we also need something there as well.

- The Town advised that they would not pay for updating the board/Pavillion and if we were to refurbish the sign we would need to get the Town's approval and use their approved vendor. If we don't use their approved vendor, they will have to approve the one we choose.

- Joan will be asking for refurbishment and plexi-glass in the grant. The Map is outdated and cannot be re-printed. If the Town does not do this, we will get a Bruce Trail Map. There was discussion around the best strategy for dealing with the Community board/pavilion:
 - Claudia suggested we ask the Councillors to assist. This is a main place to get information. This is the only really accessible place to sit by the river in the Glen.
 - Jenny will follow up about replacement of the pavilion. The Town has offered to tear the pavilion down if we are not using it.
 - If the Town will pay, it has to be a capital item and will need to go into next year's budget. We will need to start on this soon.
 - Jenny wanted to try for the Grant first to see where we stand.
 - New Glen Town Hall Board will be focussing on repairs and modernization. GWCA will be the only group doing these types of things. Reach out to the Councillors to assist and fundraising.
 - Derek brought up the Town's 200 year anniversary -appeal to bigger Granting programs. Claudia messaged Mark about the actual date and he will figure out the milestone date for the 200th Anniversary. This might trigger a broader conversation about beautification etc.

Joan let everyone know that the value of the Grant is \$2500 dollars and closes on Friday, February 17th.

- As for costs, the Town's vendor costs for the 1 interpretive sign are up to \$1800, and the rest of money could go towards the community board/pavilion stain and plexi-glass, lettering, Sherwood to blow up a Bruce Trail map. The GWCA may need to provide \$200 for an unveiling ceremony (part of grant stipulation). There is a chance we could also get plexi glass donated, however the maintenance requires money that GWCA would have to cover.
- Part of the Grant process is to attach budget and financial statements showing that the initiatives would not be used to pay down debt. It also requires a commitment for how to use the money and tracking the quotes and how the money is spent.

Joan needed a commitment from the Board to move forward with the application and brought a motion forward for a vote:

Motion:

The Board is in agreement to move forward with the Community Partnerships Program grant for the Shelagh Law improvements including consideration for covering future maintenance.

- All voted in favour

Development Committee:

Megan/McMaster development:

- GWCA met with town to discuss current state. Town/Legal moving forward with a goal to try and resolve all issues so as to avoid costly lengthy OLT hearing. GWCA indicated that our issues must be addressed through negotiations vs giving in to developer.
- GWCA raised a number of residents along Wildwood interested in hooking into sewer line. Town in agreement to ensure this request is raised in discussions.
- Jenny Humphreys to collect interested resident information. Requesting two options: pay directly at time of construction to developer to hook in or option to hook in later. Next OLT hearing week of February 20/23.

102 Confederation development:

- Officially responded in writing to the last round of developer's responses to GWCA issue. Continuing to push for satisfactory responses. GWCA did ask for a commitment to a co-pay solution between town and developer to pay for a footpath from Wildwood to Mountain St. along Confederation given the high risk to public safety of increased traffic.
- All parties directed by the OLT to try and resolve as many issues as possible prior to the March hearing date.

A targeted email will be sent to residents on Main St. to advise Town asking opened window for resident input regarding proposed Main St. constructions.

Email to Glen Town Hall Board to ensure they were aware of Prince St. proposed reconstruction, Design Plan now at 30%. Any comments regarding the need for cars to pause in front of Hall should be submitted to town.

Joan would like to have a location for all of the files including development input, financial documents etc.

- Could do this through shared cloud space, however we will need to brainstorm what key documents we need. Discussion deferred for a future agenda.

5) Community Meeting – Sunday April 16th – afternoon @ St Albans – discuss/plan details

Claudia explained that this is an opportunity for community engagement, fundraising, invite elected officials and give them an opportunity to speak.

- Board members were asked to hold space in calendars for this day

- Engagement, discussion, fundraising, elected officials
- To be discussed at the March meeting

Action:

- Joan asked that we think of fundraising ideas
- Jenny offered an idea about a fundraising she did for a youth Soccer Team to win a \$250 Glen Tavern Gift Card. The only outlay of money was for the card and tickets and they raised \$4000. They sold \$10 for 1, or \$25 for 3.

6) New business

- TAF grant was sent out to the Board and there were no comments received. Joan/Claudia wrote to Lynn and said that we didn't have time. It is a great opportunity, but only for non profits. Did not hear back from Lynne.
- Joan spoke at Town Council meeting in January where she was granted delegation to speak about Bill 23. She asked for Jason Brass and Joseph Racinsky to endorse what was asked for adoption. Acton Councillor supported, Mayor thanked the delegation.
- Look at membership list and ask neighbours to sign up on the list. Newsletter going out Friday or Saturday – will send everyone on the member list an invitation to the members who have signed up.

Meeting adjourned at approximately 9:03 p.m.

Next meeting – Wednesday March 15th, 2023