

GWCA MISSION STATEMENT:
*To maintain the hamlet character of Glen Williams by
engaging and communicating with its residents and other stakeholders.*

GWCA Board Meeting Minutes
Jan. 18/23, 20223 @ 7:00 PM

In attendance: Derek Remes, Joan Griffin, Claudia Russell, Anthea Hoare, Larissa Howe, Jenny Humphreys, Aimee Cichocki

1) Welcome

- Motion to Accept and Approve Agenda by Derek and Anthea.
- Motion to Accept and Approve meeting minutes of Dec. 14/22 by Derek and Jenny.
- Motion to Accept new Spending Guidelines by Jenny and Anthea.

There was a discussion about the new guidelines as they pertain to the membership fees and when they should come into effect. It was decided that for the time being it will be through donation via the “DONATE” button on the web page. Suggested donation amounts and a disclaimer that GWCA is not a registered charity and not for profit will also be listed.

2) Value Proposition – present final content for board acceptance

Who we are, what we do, what are the benefits of becoming a GWCA member and what it means to become a ‘member’.

Aimee suggested clarifying role of members, i.e. not mandatory to attend meetings.

- Aimee will be putting this information on the website on the “about us” section.
- This information will also serve to support new member outreach and door to door campaign door-hanger.
- A motion to accept with an inclusion statement about role of member. Motion to accept – Jenny. All in favour.

Further to new member outreach, registration page on website is being revamped to make it easier to register. Aimee will send the subscribers to Joan to confirm if there are any residents that are not on the membership list so we can reach out and potentially enlist as new members.

Action:

- Joan asked that everyone talk to their friends/network to join and do their own outreach by sending the value proposition. Ask if they can sign up as a member and invite to AGM. A bonus may be to add businesses to the directory. Ensure that they know the list addresses are not shared or sold.

3) Committee Lead Updates

Communications Committee: Aimee reported that updating of website continues. One focus of all of the changes is to make it clearer that it is a GWCA website.

Outreach to Glen organizations underway to ask that current data be validated to ensure all is up to date. Joan reached out to Churches; Claudia reached out to Town Hal.

Action: Claudia asked Board members to take a look at the site and share any comments.

Engagement Committee: Best Decorated Christmas House contest update– 6 homes entered and 2 winners received framed Jelly Brothers Glen map prints.

A gallery section of the website has been created to host all pictures of all entrants to all photo contests and profile other GWCA events. Facebook limits photos and the committee was unable to put all of the photo contest entrants on the Facebook page, pumpkin walk photos etc.

Beautification Committee: Information on grants was received through the GWCA email and the Board will need to look into it some more. The following is some further information on the grants:

- **Toronto Atmospheric Fund** offering grants to non-profits, municipalities, and charities. <https://taf.ca/grants-database//>
- As per Lynn Johannson “ Of the three grant opportunities, the one I would suggest with the best value for the Glen is <https://taf.ca/grants-database//> As this would take some efforts to coordinate, Concerns Citizens of the Glen are encouraged to review this, and if they are interested, be willing to do the work to help GWCA submit. One of the things that funders look for is evidence that the entity submitting the application is willing and able to undertake the work required.”
- **The Community Partnership Program (CPP)** provides support for community-based activities, events and initiatives that align with the Town’s priorities (Community Projects, Neighbourhood projects and special events).
- <https://www.haltonhills.ca/en/residents/community-partnerships-program.aspx?fbclid=IwAR2FQHVQw3TLv4GB6DIUdlqORtk5u9GpchVE9LmTyHOTigr6p8pRshJlt0w>

‘Pick up after your dogs’ signs and bins were discussed. Anthea received signs for Canada Day from the Town. Bins for garbage and signs are done by Parks and Recreation. Discussion that

- Currently there are no “pick up after your dog” signs.
- Kate asked previously and they cannot be placed beside mailboxes.
- Signs are needed beside the mailboxes to not drop dog bags and ensure there are enough bins for disposal.
- Not enough garbage bins in the winter in the parks

Actions:

- All board members asked to review both Grants and advise of thoughts in how Board wants to respond to resident inquiry of GWCA being official submitter for Toronto Atmospheric Fund Grant.
- Aimee will reach out to Town and ask if they will put up poop and scoop signs, do not litter signs and provide more garbage bins in parks.

- Jenny will have further updates on ideas for the grants for the AGM.

Development Committee:

Megan/McMaster Ontario Land Tribunal (OLT) hearing started Jan. 12/23. GWCA, having party status, participated in the session. Next hearing date is Feb. 21/23

Town presenting Report PD-2023-0006 responding to changes to the Planning Act resulting from Bill 109, More Homes for Everyone Act, 2022. Report outlines new processes and bylaws for Council approval in Jan. 23/23 Council meeting. GWCA granted a delegation with plans to support the report.

102 Confederation St. OLT hearing to resume Mar. 13/23. GWCA and the Town are currently reviewing the latest round of issues in responses from the developer.

Glen Williams Secondary Plan OLT hearing started Jan. 19/23. GWCA, having party status, participated in the session. Some details were reported in a recent [Halton Hills Today article](#). Next hearing date is Mar. 23/23.

AGM Feb. 22/23 – discussion to finalize details: church hall not available, agenda rethink, communications

St. Albans Church Hall is not available for Feb. 22/23 date. By-law states AGM must be last Wed of February. Town Hall is available however does not provide for the space wanted to have round robin interactive session with elected officials and a fun fund raiser.

Discussion of “No new business can be presented on the floor at an AGM” is not in our by-laws. Should this be included as by-law amendment? Anthea has heard in other boards where issues can be put in a basket on the way out which could be an option. Agreement that a by-law amendment will be brought forward.

Discussion to include a resident survey at AGM to find out what is important to residents. This information to help GWCA shape our 2023 goals.

Agenda finalized.

Discussion if meeting will be in person only. Zoom option discussed. No internet at Town Hall and Matt Klassen not available to support with streaming solution. Decision made for in person only. Communications to go out via newsletter, Facebook, targeted email to members and posters around Glen.

There are 5 members without emails, agreed a door drop with hard copy will be provided.

Board will meet before the AGM to finalize remaining tasks.

Elizabeth Bailey confirmed to donate art from her collection for spring fund raiser.

Actions:

- Confirmed to keep Feb. 22nd date and only conduct AGM business. Move other events to a Spring Community Meet at St. Albans
- Proposal to bring forward a by-law amendment that AGM must take place in February allowing for more flexibility and to include a “no new business clause”.

- Anthea will do 5 door drops of AGM announcement for members we do not have emails for

4) **Annual report:** Discussion that we need to start work on annual report for AGM, tabled that committee leads will need to submit accomplishments for integration.

5) **New business**

Kate will continue to be an officer holding role of Treasurer and submitting all documents required for insurance and non profit designation. She will no longer be attending board meetings. She will be complete the Traffic report and write the 2 by-law amendments. Kate will not continue as the Traffic Lead.

Derek brought up that 2025 is the 200-year anniversary of Glen Williams. Discussion of the possibility for GWCA and Glen Town Hall board joint project.

Actions: Anthea will put on 200 year joint project on Glen Town Hall Board agenda

- Joan to send an invitation to Krystin about collaborating on the 200-year Anniversary.

6) **Adjournment – motion by Derek, seconded by Joan.**

Next meeting: Wednesday February 15th.