

GWCA MISSION STATEMENT:
*To maintain the hamlet character of Glen Williams by
engaging and communicating with its residents and other stakeholders.*

GWCA Board Meeting Minutes
Mon., Jan. 19/26 @ 7:00 PM, Glen Williams Town Hall

• **Welcome**

- Motion to accept and approve agenda – Mike, Derek, carried.
- Motion to accept and approve meeting minutes of Dec. 8/25. – Derek, Stephen, carried.
- Decide who will take minutes – Joan Griffin
- Welcome new Board members – Roundtable introductions.

• **Updates**

- **Development Committee** – In December Legal Counsel for developer Eden Oak wrote to the OLT to ask when the mediation assessment date will be assigned given a trial date already established for May 2026. Still waiting for date. What we do know is OLT want all technical experts at the mediation assessment. The Snr. Planner we have had on retainer will need to begin his prep and attend. Lawyer has advised Joan as President will also need to be in the mediation assessment sessions.
- **The Field fundraising committee:** Current balance is \$28,800. Resident Claudia Russell has agreed to still lead this committee however in need of volunteers. Currently only two people on the committee. Claudia plans to schedule a meeting in early February to brainstorm fundraising ideas. Last social media post/newsletter post in November 2025 for volunteers to join in helping with fundraising efforts did not garner any responses. Hillary tabled possible donation from 100 Men/100 Women Associations. Stacey has been a member of 100 Women in the past, shared process for submitting a proposal.
Action: Joan to ask Don if the Field funding qualifies for submitting a proposal. Stacey to check into 100 Women.
- **Parks & Trails** – All decorations from the Shelagh law parkette will be taken down end of January except for the lights, a date to take down lights will be firmed up once weather better. Town advised Cenotaph is in need of repair. Work being done this winter. The Town looking to remove scrubby brush along road side of park to also allow more line of sight into park. Asked if GWCA had any concerns. We responded suggesting that while its scrubby brush and maybe even be non native, it serves two purposes – shelter for birds/insects and a noise barrier from traffic. We suggested that invasive species be removed and replaced with native shrubs. This could potentially be a shared project with town as they may not have budget to fund all the new native plants to be replanted. No response to date.

Traffic & Traffic Safety: Met with the Town staff and Councillors December 4th to discuss traffic and parking in the Glen with respect to the goal of the Glen Williams Secondary Plan.

- Data collected by the Town so far indicates some success in reducing on-street shoulder parking, which had been a problem during peak times. The town will continue gathering data regarding usage of the Glen park parking lot.
- The Town reports indicate the various speed bump installations have successfully reduced traffic speed. The Town will gather data on traffic using Beaver, Erin and Credit Streets as cut-throughs to avoid some

speed bumps. Several people also report the speed bumps causing them to change their driving routes to avoid driving through the hamlet.

- The Town has installed signage to route truck traffic around the Glen rather than through the Glen. This signage was discussed and GWCA undertook to submit to the Town a written truck traffic strategy so that signage can be reviewed against an expressed strategy.
- Prince Street and Main Street are both planned to be significantly redesigned and rebuilt. The need for these projects to protect, preserve, maintain and enhance the heritage look and feel of the historic core streetscape was discussed. A follow-up meeting was agreed to further discuss ways this can be accomplished.

- **Budget and 2026 Operating Expenses** – Joan presented a draft of 2026 Budget reviewing all of the operating expenses and cost of year over year projects such as Earth Day and Pumpkin Walk. Budget will be completed in the March 11 working session as other projects for 2026 confirmed.

Action: Joan to share this draft with Board.

- **Glen200** – Last year being the Glen200 Bicentennial year of celebrations, the GWCA led the curriculum of celebrations as planned and hosted by the Glen200 Residents Working Group. Last meeting of the project/group held early January, formally closing the project. Proposing that the Glen200 GoDaddy website link be added to the GWCA website so residents can access the history of all celebrations. GoDaddy site will remain live on its own and remain static moving forward. There are 9 decent flags left that we have offered to the community welcoming a donation which would go to the Glen200 community clock on the St. Alban property. Glen200 looking to donate remaining \$1,000 to the legacy clock project. Mike and Ken spoke to the positive impact the celebrations had in bringing the community together and reigniting and highlighting the amazing feeling of hamlet spirit and hamlet way of life.

- **2025 Retrospective** – Review of how we did. Reviewed 2025 Annual Plan Audit. Only two proposed events from the plan not completed (invasive plant removal at Parkette and Glen200 Bell Ringing in September), Invasive plant removal will be rescheduled to 2026. Discussion about how we did as a group – work that the members involved the Glen200 Group did was outstanding. Incredible line up of events executed, all bringing the community together and reigniting our hamlet spirit. Board met monthly, published minutes, worked together demonstrating our values of creating a space for dialogue, hearing and considering everyone’s perspective, worked effectively together to complete all commitments to community, helping Glen200 projects when needed.

Action: Joan to share 2025 Annual Plan Audit document.

- **Next Events**

- **2025 GWCA AGM, Wed. Feb.18:**

- Discussed remaining action items from Action Plan, to be ready for the meeting. Reviewed format of meeting and finalize details of who can help at meeting.
- **Online Resident’s Priority Needs Survey:** Need to figure out what free online survey app to use and set up survey to be ready for AGM. Joan asked Board if anyone had experience with any that would be better than Google Forms
- **Action:** land on a free online survey app to use for residents’ priority survey. Create survey and publish.

- **Early March Board Meeting:** Discussed what we have to accomplish in this meeting including: confirm new executive board roles, review summary of community priorities from survey, create draft of 2026 Annual Plan, discuss format of an April open community meeting to introduce draft annual plan and if we will combine with a fundraiser, in the past we have combined with a silent auction which always did well serving as one of our main fundraisers of the year. We do have a few good items that have been donated to us already for an auction.

- **Other/New Business**

- **Board Business: - New Board Members:** Wade Murray profile reviewed, Ken put forward a motion to vote to appoint Wade Murray to join the board, Anthea seconded, all in favour, vote carried. Ideally still need 3 new board members.
Action: All board members asked to think about anyone in their network who might be a good fit and/or interested.
- **Membership campaign:** discussed trying to do a boots on the ground membership sign up prior to the AGM, targeting homes in the hamlet that are not currently members. Joan confirmed that our goal is to sign up all adults in each household.
Action: Ken covering Meadows of the Glen, Joan asked if any other Board members would like to help to do streets in their area.
- **Purchase of 520 Main St.:** A number of residents have asked if GWCA knows what will happen to the building now that Kitts has vacated. Discussed. No Board members have definitive information as to who new owner is and what the plans are for the building/property.
- **Community Grant Programs 2026** – Discussion about new Town Community Grant Programs. Town has redesigned the program with new streams. New streams discussed. Deadline for submission of applications is Feb 27/26 which is a tight timeline. Joan shared that initial intent to complete the Kiosk in Parkette was to create an educational, interpretive storyboard. That project was paused for 2025 due to Glen200 project. Board not meeting until March 11 to formalize 2026 Annual Plan. Board agreed we don't want to miss an opportunity to submit for the grant.
Action: Joan to circulate descriptions of each new stream along with some suggested projects we could apply for inviting discussion from Board via email, to allow for a submission.
- **Annual holiday emails sent out:** To Town depts thanking them for partnership and best wishes, similarly sent to all Glen businesses and community partners.
- **Next Meeting Date:** March 11 /26, 7:00 pm.
- **Adjourn:** 9:28pm, Derek, carried.

